

Cancellation Policy

If you wish to cancel your course registration for any reason, the course fee is in general *not refundable*. However, there are some exceptions to this rule:

Cancellation by the Participant or Organizers

You will be refunded your payment of the course fee*, IF one of the below two preconditions are met:

1. **You wish to cancel your seat** because you are **unable to participate** due to an **illness** on your part*; this needs to be confirmed by a physician's letter; or
2. **The Organizers needs to cancel** the Course because the number of participants registered is less than the minimum number (of 5 participants).

**In case (1) above: Because PayPal charges us a transaction fee of 5% when we receive your payment, we need to deduce 5% from your refund. You will thus receive 95% of your original full payment.*

Cause for cancellation by the organizers

As course organizers, Green Strategy and SWC Nigeria Ltd reserve the right to cancel a course due to too low enrollment rate. This can happen at the latest 6 days prior to course start, that is, at the latest Tuesday the week before the Course.

If the organizers need to cancel the course, you will be notified by phone or email at least five days prior to original course start date. In such a situation, you may choose one of the three below options:

- a) You may choose to join the same course **at a later time** at no extra cost, or
- b) You may choose to **give away** your seat to another person, or
- c) You may choose to receive a **full refund** of your payment in the case of one of the **two required preconditions** defined above (see 1 and 2).

For any additional inquiries, please contact one of the Organizers:

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